



# Data/Public Records Request Form

WAYNE COUNTY BOARD OF ELECTIONS  
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919.731.1411 Fax 919.731.1409 [elections@waynegov.com](mailto:elections@waynegov.com)

(For office use only)

Date received: \_\_\_\_\_

Date fulfilled: \_\_\_\_\_

Total fee due: \_\_\_\_\_

**Charges/Costs:** In addition to any charges listed below, any records request that is for documents beyond generally maintained data/reports, will incur an additional \$15/hour charge for the cost to research and reproduce said documents. A \$30 reserve fee is required for such requests and will be applied to the final cost of the reproduction. The requester will be notified if their request meets this requirement and work will begin once the \$30 reserve has been received by the BOE. Once the data request is complete, the requester will be notified of any additional charges or if a refund is warranted. All data reports will incur a \$15 base fee due at the time of request in addition to any fees listed below. While our goal is to process all requests as soon as reasonably possible (within 7-14 days), requests are filled on a first come, first served basis and may take longer dependent upon election cycle.

## Data Delivery Format: (one request per page)

Computer Printouts (\$0.10 per page)       Email – Excel       Webpage Data Upload – Excel  
Other (specify): \_\_\_\_\_

## Data Type:

Voter Registration     Voter Statistics     Voter History     Walking List     Mailing List     Campaign Finance Report  
 Other (specify): \_\_\_\_\_

### Data Fields (Voter Registration): Please select the requested fields

- |                                                     |                                                                     |
|-----------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Name (Last, First, Middle) | <input type="checkbox"/> Precinct                                   |
| <input type="checkbox"/> Voter Registration Number  | <input type="checkbox"/> Municipality <input type="checkbox"/> Ward |
| <input type="checkbox"/> Status                     | <input type="checkbox"/> County Commissioner District               |
| <input type="checkbox"/> Political Party            | <input type="checkbox"/> Board of Education District                |
| <input type="checkbox"/> Registration Date          | <input type="checkbox"/> Congressional District                     |
| <input type="checkbox"/> Gender                     | <input type="checkbox"/> NC House District                          |
| <input type="checkbox"/> Ethnicity                  | <input type="checkbox"/> NC Senate District                         |
| <input type="checkbox"/> Race                       | <input type="checkbox"/> Sanitary District                          |
| <input type="checkbox"/> Age (at end of year)       | <input type="checkbox"/> Judicial District                          |
| <input type="checkbox"/> Residential Address        | <input type="checkbox"/> Prosecutorial District                     |
| <input type="checkbox"/> Mailing Address            | <input type="checkbox"/> Superior Court District                    |
| <input type="checkbox"/> Telephone Number           | <input type="checkbox"/> All                                        |

**Voter History (specify Election & Contest):** \_\_\_\_\_

**Voter Statistics (specify):** \_\_\_\_\_

**Other requests (specify):** \_\_\_\_\_

## Requester Info:

**Name (print)** \_\_\_\_\_ **Email** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Staff Notes:**