

Checklist of New Hire Forms

Part Time

- 1. Part Time Orientation Checklist
- 2. Wayne County Personnel Acknowledgement Form
- 3. General Information Form
- 4. Form W-4
- 5. NC- 4 EZ
- 6. Form I-9
- 7. Authorization for Direct Deposit of Net Pay
- 8. 401(K)
- 9. New Employee Orientation – Part Time