

# Wayne County Board of Health

## Minutes

**Regular Meeting**     **Special Meeting**

**March 14, 2018 @ 12:15PM**

**Wayne County Health Department**

**3<sup>rd</sup> Floor Conference Room**

**301 N. Herman Street, Box CC Goldsboro, NC 27530**

o **Call to Order**

The meeting was called to order by Dr. Rick Sessions at 12:15PM

<b>Members Present</b>	Mr. James Faulk, Jr., Public Member; Mr. Charles Gibson, Public Member; Dr. Thurston Greenwood, Dentist Member; Mr. Davin Madden, Health Director; Dr. Rick Sessions, Pharmacist Member; Dr. Osborne Wilder, Veterinarian Member; and Dr. Anthony Woolet, Optometrist.
<b>Members Absent</b>	Ms. Pam Anderson, Registered Nurse Member; Mr. Robert Cagle, Chairperson, Engineer Member; Mr. Edward Cromartie, Commissioner; Dr. Allan Harvin, Physician Member and Mr. Steve Vann, Public Member.
<b>Staff Members Present</b>	Debra Barfield, Fran Belton, Ashton Cooper, Bonnie Crouse, Brittney Davis, Celita Graham, Leah Grimmer, Stephanie Howard, Monica Katterhenry, Tiffany Miller, Sandi Morrisey, Rajal Patel, Sue Peacock, Dr. William Radford, Josa Raynor-Vaughn, Earlina Robinson, Dr. James Stackhouse, Ken Stern, Katlyn Strickland, Susie Teachey, Rose Wagner, Phyllis Walters, Wanda Westbrook, Esmeralda Whitley, Kevin Whitley and Brenna Wolfe.
<b>Others Present</b>	Phyllis Moore - <i>Goldsboro News Argus</i>

A quorum was established with six member's present and five members absent.

o **Invocation:** Dr. Anthony Woolet

o **Introduction of Guests:** None

o **Approval of Meeting Agenda**

- Mr. Gibson made a motion to approve the agenda as emailed. Dr. Greenwood seconded the motion. The motion passed unanimously.

o **Approval of February 14, 2018 Minutes**

- Mr. Gibson made a motion to approve the February 14, 2018 Minutes as emailed to the Board. Dr. Greenwood seconded the motion. The motion passed unanimously.

**CONSENT AGENDA**

- **New Employee Introduction:**
  - Jessica Simpson, Health Education Specialist/Program Support Specialist
  - Katlyn Strickland, Social Worker, PCM
  - Phyllis Walters, Social Worker, PCM
  - Monica Katterhenry, Processing Assistant, WIC
  - Rajal Patel, Med Lab Tech, Laboratory
  - Esmeralda Whitley, Foreign Language Interpreter, Clinic Support Services
  - Dr. William Radford, Dentist
  
- **Recognition of Employee’s 1st Year Anniversary:**
  - Brittney Davis, Public Health Education Specialist, Health Promotion
  - Celita Graham, Public Health Education Supervisor, Health Promotion
  - Lady Salinas, Processing Assistant, WIC
  
- **Recognition of Employee’s 5th Year Anniversary:**
  - Ashton Cooper, Nutritionist II, WIC
  
- **Recognition of Employee’s 10th Year Anniversary:**
  - Sue Peacock, RN, Maternity
  - Earlina Robinson, Processing Assistant, Communicable Disease

<b>HEALTH DEPARTMENT REPORTS</b>	
<b>Finance Report</b>	<p><u>Revenue Report:</u></p> <p>Ken Stern reviewed the Revenue Report spreadsheet by program through February 2018. This report shows how much Revenue the Health Department has collected by various funding sources and by programs.</p> <p>Mr. Stern stated if you notice the Medicaid Cost Settlement line with some negative numbers and reductions, this is because we have begun making payments for our FY 2013 Medicaid Cost Settlement payback to DMA.</p> <p><u>Budget:</u></p> <p>We are working on projections. We have a Budget meeting tomorrow with the County Manager and the Budget Team.</p>
<b>Health Director’s Report:</b>	<p>The following was shared by Program Managers:</p> <ul style="list-style-type: none"> <li>○ <u>Dr. Radford:</u> We are staying in line with the 3-year Strategic Plan. Our goal is to re-stabilize the Mobil Dental Unit.</li> <li>○ <u>Opioid Response:</u> We are working with multiple partners. We had our third meeting for planning and developing.</li> </ul> <p>Things we are looking to navigate forward with include:</p> <ul style="list-style-type: none"> <li>○ Community Outreach</li> <li>○ Naloxone Kits</li> <li>○ Transitioning coming out of treatment</li> </ul>

	<ul style="list-style-type: none"> <li>• <u>Community Health Grant</u>: Wanda Westbrook and Celita Graham are writing this grant. Working on the cost. <ul style="list-style-type: none"> <li>○ With these funds we can see uninsured kids for dental care. With this new grant, we are trying to get \$150,000. This will pay \$100.00 per visit up to 1,000 visits for prenatal care and 100 dental visits.</li> </ul> </li> <li>• <u>County Manager</u>: We have a new County Manager, Craig Honeycutt. He is from Alamance County.</li> </ul>
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○ **June Board of Health Meeting:**

Dr. Sessions stated we are looking at another date for our June night time meeting. The date originally established is not possible because of conflicts. The proposed date for the June meeting is Thursday, June 28<sup>th</sup> at 7:00PM at the Wayne County Public Library.

Mr. Gibson made a motion to approve the June 28<sup>th</sup> Board of Health night time meeting. Mr. Faulk seconded the motion. The motion passed unanimously.

○ **Public Comments:** None

○ **Old Business:** None

○ **New Business**

Dr. Sessions stated at this time each year, we conduct the Performance Evaluation for the Health Director. In the February meeting a 3-person sub-committee is appointed to review all data that is submitted regarding his performance over the last year. The sub-committee will consist of Mr. Vann, Mr. Faulk and me. At the March's meeting, we will present the compilation report of Mr. Madden's performance to the Board in a "Closed Session".

○ **Board Member Comments:** None

○ **Executive Session:** Pursuant to G.S. 143-318.11 (a) (6): Mr. Sessions made a motion to adjourn "Open Session" at 12:30 PM and go into "Closed Session".

The Board came out of "Closed Session" at 1:00PM.

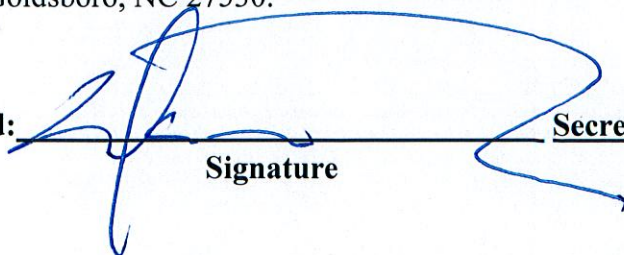
○ **Adjournment**

Dr. Sessions made a motion to adjourn the meeting. The meeting was adjourned at 1:01PM.

○ **Next Meeting Date**

April 11, 2018, 12:15PM, Wayne County Health Department, 3<sup>rd</sup> Floor Conference Room, 301 N. Herman St., Goldsboro, NC 27530.

Respectfully Submitted:



Signature

Secretary To Board

4/11/18  
Date